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MANDATORY CLICK: IMPORTANT AND MUST READ BEFORE WRITING AND SUBMITTING ARTICLES TO JCSE!

# Type the paper title, Capitalize first letter (The Title Describes the Conducted Research, Calibri Light, Bold, Font Size 19, Single Line Spacing, 0 pt after spacing)


First Author <sup>a,1,\*</sup>, Second Author <sup>b,2</sup>, Third Author <sup>b,3</sup> (at least two authors; Calibri Light, Font Size 11)

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ARTICLE INFO	ABSTRACT (10PT)
<p><b>Article history</b> ..... Received Revised Accepted Published</p> <p><b>Keywords</b> Keyword_1 Keyword_2 Keyword_3 Keyword_4 Keyword_5</p>	<p>Type the abstract here (8pt). Abstract, which comprised of approximately 200 words, provides a brief description of problems, aims, the method used, and results. It emphasizes research results in which written in single line spacing with left and right margin are 0.5 cm narrower than the main text. 3 to 5 keywords must be written to describe the research scope observed, as well as the main terms undergirding the research. These keywords can be single and/or combined words.</p> <p style="text-align: right;">Copyright © 20xy, First Author et al This is an open access article under the <a href="#">CC-BY-SA</a> license</p> 
<p><i>How to cite:</i> First author, Second author, &amp; Third author. (20xx). The title. <i>Journal of Community Service and Empowerment</i>, Vol (No), xx-yy. doi: <a href="https://doi.org/10.22219/jpsi.vxix.xxyx">https://doi.org/10.22219/jpsi.vxix.xxyx</a></p>	

## INTRODUCTION (bold, 11pt)

This section could also provide the expected results. The introduction must be written in single line spacing. The introduction comprises of:

- 1) Analysis of the general situation (global) and followed by a description of the main problems of the target community. The authors must explain that the problem is a problem related to 17 goals/169 targets of SDGs. Summary of literature review: theoretical studies, results of the present study, and report/article on the publication of previous community service activities, which shows that the problem is indeed "strong" (state of the art). Do not describe the literature review as author by author but should be presented as a group per method or topic reviewed, which refers to some kinds of literature)
- 2) The sentence confirms that the problem must immediately require a solution (gap analysis).
- 3) The problem solves planning (Describe the novelty of the technology / approach used to solve the problem).
- 4) Affirmation sentence about the purpose of community service.
- 5) Affirmation about the purpose of writing the article.
- 6) Affirmation of article contribution (a. For the development of science and technology, b. For the achievement of SDGs).

The introduction section must be written in Calibri Light, font size 10, 0 pt before spacing, and 0 pt after spacing.

## METHOD (bold, 11pt)

This section must contain:

- 1) The description of the target community (description of the "background" of the community, how many people are, and how is the role/involvement of community in this community service activity).
- 2) The parties involved in this service activity (including the number and role or contribution of each, not explaining the name but background/expertise).
- 3) Implementation method that explains the stages or steps in implementing the solution offered to resolve the problem.
- 4) Overview of science and technology transferred/introduced.
- 5) Instruments or tools and materials used in community service activity (including to measure the success of service activities).
- 6) Data collection techniques
- 7) Measures / indicators of success of community service activities, and
- 8) Data analysis techniques.

The method section must be written in Calibri Light, font size 10, 0 pt before spacing, and 0 pt after spacing.

## RESULTS AND DISCUSSION (bold, 11pt)

Guidelines for writing results and discussion:

- 1) Results must be relevant to the objectives and methods.
- 2) The results explanation of the activities must be simple and straightforward.
- 3) Write data in the form of figures or tables (highly recommended, especially those relating to indicators of success of activities).
- 4) Describe clearly the data and various results of the resolution of relevant problems.
- 5) Discussion of activities: comparing with theory and similar community service activities that have been published or reported (it is highly recommended to recite references that appear in the introduction, especially the state of the art and gap analysis).
- 6) Describe the successes or impressive achievements that are appropriate as best practices for other servants/authors (associate with contributions to the achievement of SDGs).
- 7) Figures or tables must be related to explanatory text (narration in paragraphs).
- 8) Don't put figures/illustrations that are not discussed in the text
- 9) Describe the obstacles that might be encountered in the community service activities (the obstacles must be logical, not solely because of the weak implementation of the activity, completely beyond the control of the team, and existing references support these constraints).

The results and discussion section must be written in Calibri Light, font size 10, 0 pt before spacing, and 0 pt after spacing.

### Figures and Tables

Place the labels above for tables and below for figures. Write the table label in specific, for example Table 1, in case the author refers the Table 1 mentioned. The example of writing table and figure information is as below.

**Table 1.** Table format

Table Head	Table Column Head		
	Table column subhead	Subhead	Subhead
copy	More table copy <sup>a</sup>		

<sup>a</sup> Sample of a Table footnote. (Table footnote)

Figures must be discussed in paragraphs. The figures quality must be good and high resolution. Figures are numbered in the order in which they are presented (Figure 1., etc.). The title of the figure is placed under the image with the center position (center justified).

Fig. 1. Example of figure information

## **CONCLUSION (bold, 11pt)**

Guidelines for writing a conclusion:

- 1) Relevant to the objectives written in the introduction.
- 2) Claims in conclusion must be supported by facts/data from the results of activities.
- 3) Write the conclusions concisely.
- 4) The implications of the activities need to be put forward to clarify the benefits resulting from the service activities.

The conclusion section must be written in Calibri Light, font size 10, 0 pt before spacing, and 0 pt after spacing.

## **ACKNOWLEDGMENT (bold, 11pt)**

This section can be written in case there are certain parties need to be acknowledged, such as sponsors/funding (complete with contract number and year). The acknowledgement must be written in brief and clear. Besides, avoid hyperbole acknowledgment.

The conclusion section must be written in Calibri Light, font size 10, 0 pt before spacing, and 0 pt after spacing.

## **REFERENCES (bold, 11pt)**

Citation and referencing must be written based on APA style 6<sup>th</sup> Edition which is organized by using Mendeley software's latest version. References used at least 30, 80% primary sources (reputable journals and research reports or community service report) and 10 (ten) years of publication. All references must be tracked online (have DOI or URL).

The references section must be written in Calibri Light, font size 10, 0 pt before spacing, and 0 pt after spacing.

### **Supplementary Material**

Supplementary material that may be helpful in the review process should be prepared and provided as a separate electronic file. That file can then be transformed into PDF format and submitted along with the manuscript and graphic files to the appropriate editorial office.